



UNIVERSITY OF MIAMI

CAMPUS STORE

HOW TO PLACE A DEPARTMENT ORDER

Obtain a quote from the Campus Store:

- Apparel & Gifts
Email: 0475mgr@follett.com
Call: 305.284.4101
- Technology
Email: a.alvarez@follett.com
Call: 305.284.1253

Provide the following information when obtaining a quote:

- Item
- Item Details: Size/Color/Logo
- Quantity
- Date Needed
- Price Point

**Choose In stock Items for faster delivery*

Create a purchase order in Workday, payable to:
Follett Corporation, use supplier ID: p15307302.

Once you obtain your merchandise, submit the Follett invoice to Accounts Payable for payment processing, APOCR@miami.edu.



View the selection:

<https://www.bkstr.com/miamistore>