



UNIVERSITY OF MIAMI – CAMP REGISTRATION FORM

Contact Information

Name of Camp: _____

Dates of Camp: Arrival _____ Departure _____

Description of Camp: _____

Web Site: _____

Permanent Business Address Information

Legal Name of Organization/Business: _____

Address: _____

City/State/ZIP: _____

Business Phone: () _____ Business FAX () _____

Contact Person Name/Title: _____

E-mail address: _____

On-Site (While on UM Campus) Camp Contact Info (Required)

1. Camp Director: _____

Cell Phone: () _____ E-mail address: _____

2. Additional Camp Name/Title: _____

Cell Phone: () _____ E-mail address: _____

3. University Camp Liaison (UM Employee): _____

Title and Department: _____

Campus e-mail: _____

UM Office Phone: () _____ Cell Phone: () _____

Affidavit

I, _____, attest that the information on this form and attached documents is true and correct to the best of my knowledge.

Signature and Date: _____

Camp Times/Locations

Primary UM Campus Facility: _____

Additional Facilities (Lodging, Meals, Recreation, etc.): _____

Specific Structure: Day Conf./Camp/other, Mon-Fri Day Conf./Camp/other, Includes Sat or Sunday
 Overnight Conf./Camp/other, Mon-Fri Overnight Conf./Camp/other, Includes Sat/Sun

Specific Times: _____ Pre-Care begins Lunch Break: _____ to _____
 _____ Sessions Begins
 _____ Sessions Ends Other Break?: _____ to _____
 _____ Aftercare Ends Type: _____

Parent/Camper Pickup and Drop-off Location (s): _____

Will Parking Passes Be Required for Conf./Camp/other Administration Counselor?

No Yes (number) _____

Conf./Camp/other Participants: Total Expected per Day _____ Total for Conf./Camp/other _____

Conf./Camp/other Participant Age (s):

Adult (23+) College(18-22) Teen (13-17) Youth (9-12) Elementary (5-8)
_____ # _____ # _____ # _____ # _____

Staff/Counselors on Duty per Day: _____ Ratio of Participants to Staff/Counselors: _____

Staff/Counselor Training, Certifications or Experience (UM Faculty or Staff, Miami-Dade teachers, School of Education Students, etc.) _____

Please attach copies of the following:

- Summer Camp Daily Program or Schedule
- Flyer, Brochure, or Letter advertising Summer Camp, or other print publicity
- Any additional documents that explain or clarify details related to the Summer Camp